



**DRAFT Extra Ordinary Minutes Downswood Parish Council Meeting
held at 7.30pm on Wednesday 15th July 2026 at St Nicholas Church**

PRESENT Cllrs R Wingett-Chairman, A-M Butler, A Fincham, P Fincham, M McKay, L Rustem,
J Tournay, Mrs E Hull – Clerk

Councillor Wingett delivered a fire safety address prior to the meeting commencing

1. **APOLOGIES FOR ABSENCE:** were received and accepted from Cllr Z Duffield
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2. **NOTIFICATION OF INTENTION TO FILM/PHOTOGRAPH OR RECORD THE MEETING**
Cllr Richard Wingett
3. **DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS** None
4. **PUBLIC QUESTIONS ON ITEMS ON THE AGENDA ONLY** (The public can send in questions at any time, and raise issues with a Cllr prior to the meeting, these can then be considered at a later meeting) None
5. **TO CONSIDER THE PROPOSALS FROM THE CHRISTMAS TREE AND LIGHTS WORKING GROUP, INCLUDING ASSOCIATED COSTS AND TO DETERMINE WHETHER TO APPROVE THEM**
Proposed by Cllr J Tournay, seconded by Cllr P Fincham all in favour, unanimously agreed **RESOLVED**
 1. To dispose of the existing Christmas motifs, either by transfer to another parish council or, should no parish council wish to take ownership, by paying Sparx to dispose of them at a cost of £500 plus VAT
 2. To provide three Christmas trees within the Parish and three smaller Christmas trees on the Spires shop frontage and to discontinue the use of lamp post swirled lights.
 3. To appoint Telent to install the tree support holes, purchase three 20ft Christmas trees and three smaller Christmas trees from Homewood Orchard Garden Centre, purchase lights and transformers from Gala Lights, and appoint an electrician to install and remove the lights, provide maintenance and supply an emergency call-out service, at the costs set out in the Christmas Trees and Lights Working Group report.

There being no further business, the meeting closed at 19.49