

## **DOWNSWOOD PARISH COUNCIL**

### **TO ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby summoned to attend a virtual Zoom meeting of the Parish Council on Wednesday, 20 January 2021 at 8.00 pm (login details will be circulated prior to 6pm on the day of the meeting), when the following business is proposed to be transacted:

1. APOLOGIES
2. NOTIFICATION OF WHETHER ANYONE WISHES TO RECORD ANY ITEMS
3. DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS
4. ADJOURNMENT FOR QUESTIONS FROM MEMBERS OF THE PUBLIC
5. DISCUSS AND PROPOSE RESERVE FIGURES
6. PRINCIPLES TO INCLUDE IN A POLICY DOCUMENT FOR THE USE OF RESERVES
7. PROPOSE A BUDGET
8. ITEMS FOR FUTURE DISCUSSION

**MEMBERS OF THE PUBLIC & PRESS THAT WISH TO PARTICIPATE IN THE MEETING MUST CONTACT THE CLERK IN ADVANCE (Email: [clerk@downswoodpc.org](mailto:clerk@downswoodpc.org) or telephone 01622 717466)**

*Teresa Irving*

**TERESA IRVING - CLERK TO THE PARISH COUNCIL**