DOWNSWOOD PARISH COUNCIL

To all Members of the Council, Press and Public:

Members are hereby summoned and notice is given that a meeting of the Full Council will be held at **8.00 pm** at **St Nicholas Church** on **Tuesday, 3rd November 2026** when the business detailed below is proposed to be transacted:

1. APOLOGIES FOR ABSENCE:
   Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the LGA 1972, the members present must decide whether the reason(s) for a Member's absence shall be accepted.

2. NOTIFICATION OF INTENTION TO FILM/PHOTOGRAPH OR RECORD THE MEETING

3. DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS.

4. APPROVE & SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 6th OCTOBER 2026

5. PUBLIC QUESTIONS ON ITEMS ON THE AGENDA ONLY
   (The public can send in questions at any time, and raise issues with a Cllr prior to the meeting, these can then be considered at a later meeting)

6. PARISH COUNCILLOR RESIGNATION/PUBLICATION OF VACANCY

7. DISTRICT AND COUNTY COUNCILLOR'S REPORTS
   7.1 County Councillor
   7.2 Borough Councillors

8. COMMUNITY WARDEN REPORT

9. CRIME REPORT – Crimes reported e-watch.co

10. SPEEDWATCH UPDATE

11. PLANNING: New Applications and Existing Applications Update.
    To consider and resolve the council's response to planning applications listed below and any additional applications advised by Maidstone Borough Council and are available on their website between the circulation of this agenda and the meeting to which it pertains.

12. MAIDSTONE BOROUGH COUNCIL– CALL FOR SITES – UPDATE

13. FINANCE
    13.1 Approve Statement of Account
    13.2 Confirm date for Finance Committee 2026/27 Budget Meeting
    13.3 Other Matters to report

14. TO CONSIDER/AGREE FOLLOWING POLICIES
    14.1 Safeguarding
    14.2 Lost Children/vulnerable adults

15. TO CONSIDER/AGREE FOLLOWING RISK ASSESSMENTS
    15.1 Christmas Party
    15.2 Christmas Trees and lights
    15.3 Open Spaces

16. MBC SPOT LANE FIVE-YEAR PLAN – UPDATE

17. TO CONSIDER/AGREE DOWNSWOOD COMMUNITY RESILIENCE PLAN

18. S106 IMPROVEMENT TO NATIONAL CYCLE ROUTE 177 FROM CHURCH ROAD DEVELOPMENT – UPDATE

19. TO CONFIRM REMEMBRANCE SERVICE ARRANGEMENTS

20. PROJECTS AND PRIOTITIES FOR THE 2027/28 ANNUAL ACTION PLAN: TO START CONSIDERING PROJECTS AND PRIOTITIES FOR INCLUSION IN THE PLAN

21. WORKING GROUP - UPDATES
    21.1 SOCIAL – Christmas Party 29th November
    21.2 CHRISTMAS TREES AND LIGHTS – switch on 29th November

22. CLERKS REPORT to Receive reports & updates on previous actions

23. REPORTS FROM MEETINS/SEMINARS ATTENDED
    15th October Co-ordinated Parishes Traffic Group – update from Cllr J Tournay
    23rd October KALC Mastering Planning Application Responses – update from Cllr R Wingett

24. CORRESPONDENCE TO BE ADDRESSED

25. MATTERS OF GENERAL INTEREST (This item is not for issues that require a decision, it is where Cllrs can ask for items to be placed on the next agenda, or update no something they have seen or heard)

In accordance with Schedule 12 of the Local Government Act 1972 and Standing Orders 1 n vii: Members of the Public and Press may be excluded from items due to their confidential nature.

Emma Hull

EMMA HULL - CLERK TO THE PARISH COUNCIL **29th October 2026**