



DOWNSWOOD PARISH COUNCIL

To all Members of the Council, Press and Public:

Members are hereby summoned and notice is given that a meeting of the Full Council will be held at **8.00 pm** at **St Nicholas Church** on **Tuesday, 1st September 2026** when the business detailed below is proposed to be transacted:

1. APOLOGIES FOR ABSENCE:
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the LGA 1972, the members present must decide whether the reason(s) for a Member's absence shall be accepted.
2. NOTIFICATION OF INTENTION TO FILM/PHOTOGRAPH OR RECORD THE MEETING
3. DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS.
4. APPROVE & SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 7TH JULY AND EXTRA ORDINARY MEETING HELD ON 15TH JULY
5. PUBLIC QUESTIONS ON ITEMS ON THE AGENDA ONLY
(The public can send in questions at any time, and raise issues with a Cllr prior to the meeting, these can then be considered at a later meeting)
6. DISTRICT AND COUNTY COUNCILLOR'S REPORTS
6.1 County Councillor
6.2 Borough Councillors
7. PHOTO COMPETITION RESULTS
8. CRIME REPORT – Crimes reported e-watch.co
9. PLANNING: New Applications and Existing Applications Update.
To consider and resolve the council's response to planning applications listed below and any additional applications advised by Maidstone Borough Council and are available on their website between the circulation of this agenda and the meeting to which it pertains. –

9.1 26/503157/FULL 17 Kings Acre, Downswood Kent ME15 8UP Section 73 Application for removal of condition 3 (removing the requirement for the annexe only to be used as ancillary accommodation in order to enable its occupation as a separate self-contained unit) pursuant to application 20/506090/FULL for conversion and a single storey rear extension to the existing garage to create an annexe together with landscaping and enlarged parking area
10. MAIDSTONE BOROUGH NEW LOCAL PLAN – CALL FOR SITES UPDATE

11. FINANCE
 - 11.1 Approve Statement of Account
 - 11.2 Consider Grant / Donation
 - I. Maidstone & Weald Samaritans
 - 11.3 Appoint Internal auditor
 - 11.4 External Auditor conclusion
 - 11.5 Other Matters to report
12. TO CONSIDER PARISH SURVEY RESULTS
13. TO CONSIDER THE PROPOSALS FROM THE SOCIAL WORKING GROUP, INCLUDING ASSOCIATED COSTS AND TO DETERMINE WHETHER TO APPROVE THEM
14. PARK WATCH - UPDATE
15. TO CONSIDER OR NOT TO IMPLEMENT THE CIRCULATED RESILIENCE PLAN
16. UPDATE REGARDING ASSERTION 10 (Digital & Data Compliance)
17. CLERKS REPORT to Receive reports & updates on previous actions
18. REPORTS FROM MEETINGS/SEMINARS ATTENDED
 - 18.1 KALC Assets Transfers in Kent
19. CORRESPONDENCE TO BE ADDRESSED
20. MATTERS OF GENERAL INTEREST (This item is not for issues that require a decision, it is where Cllrs can ask for items to be placed on the next agenda, or update on something they have seen or heard)

In accordance with Schedule 12 of the Local Government Act 1972 and Standing Orders 1 n vii: Members of the Public and Press may be excluded from items due to their confidential nature.

Emma Hull

EMMA HULL - CLERK TO THE PARISH COUNCIL

26th August 2026